

PROSPERITY HEIGHTS EXTERIOR ALTERATION APPLICATION

APPLICANTS NAME: _____

STREET ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

DESCRIPTION OF PROPOSED EXTERIOR CHANGES: Briefly state the proposed change. List and describe materials to be used. Include color samples where appropriate. Give estimated construction starting date and estimated completion date. State location of the proposed change and include diagram of property showing location of the change. If proposed change is major - such as room addition, new deck, swimming pool, etc., include documents that are to be filed with Fairfax County for a building permit.

(Attach additional sheets if more space is needed)

PLEASE SEND TO PROSPERITY HEIGHTS HOA PRESIDENT

PROSPERITY HEIGHTS EXTERIOR ALTERATION APPLICATION

APPLICANTS SHOULD READ EACH ITEM BELOW BEFORE SIGNING

1. Nothing herein contained shall be construed to represent that alterations to land or building in accordance with these plans shall not violate any of the provisions or building or zoning codes of Fairfax County, to which the property is subject. Further, nothing herein contained shall be construed as a waiver or modification of any said restriction.
2. The Building Ordinance of the Fairfax County Building Department requires that you file plans with the Building Inspector for construction requiring a building permit.
3. I understand and agree that no work on this request shall commence until written approval is given by the Prosperity Heights Architectural Control Committee (ACC) or, in the case of appeals, by the Prosperity Heights Homeowners Association Board of Directors. I understand the ACC requires 4 weeks notification prior to work commencing.
4. I understand that any construction or exterior alteration undertaken by me or on my behalf before approval of this application is not allowed, and that if alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part, and that I may be required to pay all legal expenses incurred by the HOA.
5. I understand that members of the ACC are permitted to enter upon my property at any reasonable time for the purpose of inspecting the site of the proposed project, the project in progress, and the completed project and that such entry does not constitute a trespass.
6. I understand that any approval is contingent upon construction or alteration being completed in a workman-like manner.
7. I am aware of and understand the Prosperity Heights Architectural standards concerning this proposed project and agree to abide by those standards.

APPLICANT'S SIGNATURE: _____ DATE: _____

APPEALS PROCESS

If you disagree with the ACCs decision on this project, you may appeal it to the Prosperity Heights Homeowners Association Board of Directors. A written appeals notice must be filed within 15 days of the ACCs decision. If such notice is not filed within the 15-day period, the applicant will be deemed to have forfeited his/her right to appeal.